

WILTON WATER WORKS

Thursday April 23, 2015 DRAFT MINUTES APPROVED 5/28/15

1 **Wilton Water Works** held its regular monthly meeting on Thursday, April 23, 2015 at 6:30PM in
2 the Town Hall Courtroom. Present were Commissioners Bill Condra (Chairman), Steve Elliott
3 and Frank Edelblut; Superintendent Mike Bergeron; Clerk Joanna K. Eckstrom; and member of
4 public Tom Schultz (former water commissioner). The following agenda was observed:

- 5 1. Call to order – Mr. Condra called meeting to order at 6:30 PM
- 6 2. Public Input / Comment - NONE
- 7 3. Minutes of March 26, 2015 – Mr Elliott noted that the highway did buy a steamer ...
8 motion by Mr Elliott, second Mr Edelblut, minutes of March 26 unanimously approved.
- 9 4. A/R and A/P at 3/31/15 – expenses, receipts, quarterly billing status, abatements, etc –
10 update of reporting from Town Office (Frank) Mr Elliott noted changes to A/P at
11 3/31/15 (recategorize some expenses) but no change to bottom line. Mr. Elliott moved,
12 Mr Edelblut second to move \$826 to asset management – unanimous.
13 Mr Edelblut asked about chemicals expense ... per Mike B, numbers fluctuate but are in
14 order.
15 Per receivables from Town Office (Pam) – Brent / Brenda bill (\$40) was waived by
16 previous board – should be taken off books.
17 A \$7K bill for Mr King on Abbot Hill Rd needs to be collected.
18 Mr Edelblut will meet with Pam and Jane tomorrow to go over accounting / reports for
19 water commission.
20 Ms Eckstrom asked about current water / sewer bill that she just received – will sewer /
21 water payment portions to produce bill be split differently? Only one page is related to
22 sewer and water – two additional pages for water consumer confidence report. Unless
23 sewer suggests different split, it will be 60/40 – cost per envelope still 40-cents.
24 Eckstrom's questions about Consumer Confidence Report for 2014 also were answered
25 – commission had no violations in 2014 and expects none in 2015.
26 Jane Farrell appeared and had water warrants signed as needed. Abatements /
27 adjustments requested were approved. Jane will make future reports as of the Friday
28 before a commission meeting so there's time to read reports ahead of time. No more
29 ytd on meeting date.
- 30 5. Superintendent's report – Mike is continuing with daily routine – meters have been read
31 (bills sent out) ... last read covered 111 days.
32 He's begun mapping and has sent a sample file to Weston & Sampson – so far, so good.
33 Re: Water service to FRES, Hutter Construction has new design that they are
34 implementing – this has Mike's approval. There will no longer be a 'pit' on outside of
35 building – everything to be secure inside.
36 Truck passed inspection.

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Backflow – Mike hasn't had chance yet but will work on Backflow policy should WWW take this on. In the meantime, RFQ process for Whittemore, Life Safety and one other vendor (all quoted previously). Testing normally done in June / November. Some devices need testing twice a year (may be 6 customers in Wilton).

Re: DES Conservation Plan – Mike working on this. Because of proximity of wells near river, quarterly metering must be done – helps detect leaks. Mike and Frank E will stay on top of this to ensure Wilton is in compliance.

6. Update – dam – question of whether reservoir can be drained – NO; until Wilton hooks up with Milford or does something else, the reservoir IS Wilton's reserve.

7. Update Emery & Garrett / Quinn Reclamation – nothing new

8. Update GIS Mapping project – as above

9. Follow-up Kinder-Morgan, unfunded mandates – Frank to keep up on these via House

10. Follow-up Quinn property purchase – info on reserve account - established in 2004.

Copies of the 'agreement' are available in Town Hall. Also Todd Hayward (Town Assessor) has meeting with Selectmen; Todd believes that the land is taxable.

11. New Business: Mike asked WWW if it had any concern / comment about Weston & Sampson's presentation / report. Steve suggested that not enough attention yet to what's underground; hopes that GIS mapping will enhance knowledge in this area.

12. Next meeting: May 28, 2015 (Mr Condra said he will be in Austin TX week of 5/20 – 5/27. If a special WWW meeting is needed in that time or if his return is delayed, Steve Elliott was appointed to chair the meeting.)

13. There being no other business before the WWW, the meeting was adjourned at 8:10PM

Respectfully submitted,

Joanna K Eckstrom, Clerk

4/29/15